



# COURSE CO-HOST AGREEMENT

Proposal Date: 05/11/2026  
 Agency: Washington County Sheriff's Office  
 Agency Address: 2181 Lexington Boulevard Washington IA, 52353  
 Agency Representative: Lieutenant Aaron Gould  
 Course Title: Less Lethal, FSDD, Chemical Agent Instructor Certification  
 Course #: 20270250  
 Course Dates: 04/19/2027 thru 04/23/2027

The NTOA's ability to provide a comprehensive cost-effective training program hinges on the co-host agency's ability to share in logistical requirements of the training. The NTOA relies completely on the co-host agency to provide at a minimum:

1. Adequate classroom space with tables, chairs and audio-visual equipment
2. Other requirements if necessary such as: paramedic support, adequate facilities for practical training exercises and movement, and training weapons and 9mm marking rounds
3. Other requirements as detailed in the 'Co-Host Logistics' form




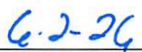
The NTOA will provide:

1. Instructional Staff
2. All travel and subsistence for instructional staff
3. Course coordination and registration
4. Preparation and distribution of student materials, certificates, etc
5. Complimentary student slot (non-transferable) as indicated below
6. Post-course follow-up

Conditions: The NTOA will invoice each student directly. The NTOA individual member discounted fee is \$938. All others will be charged a course fee of \$993 which includes a 1-year individual NTOA membership. Two complimentary slots will be awarded to the co-host agency if the course occurs. The NTOA or the co-host agency may cancel the course before 02/19/2027.

**THE CO-HOST AGENCY SHOULD MARKET THE COURSE IN YOUR AREA. While the NTOA will market the course, many courses get cancelled due to insufficient registrations. Therefore, the co-host agency must assist in advertising to other agencies, regional associations, POST boards, etc.**

Your reply of acceptance is respectfully requested by 06/01/2026.

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PRINT AGENCY REPRESENTATIVE NAME	TITLE
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SIGNATURE	DATE